

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 18 October 2021 at 7.30 p.m. in Caston Village Hall.

Present: Councillors: Phil Childs (Chairman), Dawn Jessett, John Morfoot, Lee Pilkington, Hannah Reed, Jonathan White.
Julian Gibson (Clerk).

Absent: None.

The meeting scheduled for 13 September 2021 did not take place.

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** District Cllr. Phil Cowen advised that Breckland Council had set aside funding for villages to apply for a grant of up to £500 towards the costs of celebrating the Queen's Platinum Jubilee, together with an information sheet to assist in any plans to close a road for a street party. County Cllr. Fabian Eagle advised the meeting of his Council's project to make trees available for planting. He also took away details of issues relating to Stow Bedon FP1.
- 5 **Minutes.** The minutes of the meeting held on Monday, 16 August 2021 were **confirmed**, and **signed** by the Chairman.
- 6 **Matters arising.**
 - 6.1 [14.1] **Defibrillator.** After a certain amount of chasing the telephone kiosk has now been redecorated, and the various notices regarding the Defibrillator installed. The Community Heartbeat Trust has also now recommenced provision of Training sessions, and the Clerk has arranged for a joint session with Wretham Parish, on 9 November, at 7 p.m. in Wretham Village Hall. He has submitted a piece to go into the *Waylander* and asked that people interested should contact him to register.
 - 6.2 [7.5] **Plaque.** A letter from Lady Dannatt, Her Majesty's Lord-Lieutenant for Norfolk, had been received, advising that she has commissioned a plaque for every parish and town council in the county. She has said: "Many of the Deputy Lieutenants in Norfolk experienced at first hand the work of their local community during the height of the pandemic. A small group of them came together for this project and have worked through every stage to this point where every parish and town council can now receive their plaque and I am very grateful for their time and commitment." The Clerk reported that he expects a Deputy Lieutenant to be in touch, and them to attend a future Council Meeting to present the plaque to the Chairman, as representative of the Community.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk County Council: *Highways Act 1980 section 31 (6) - Land adjoining Mere Farm, Stow Bedon.*
 - 7.2 *Clerks & Councils Direct - September 2021.*
 - 7.3 Breckland Cllr. Phil Cowen: *Forwarding for information an email he had received from the Stow Bedon & Breckles Residents Association regarding Cherry Tree Farm, requesting information so they can "progress informed activity".*
 - 7.4 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 31 August 2021.*
 - 7.5 Barclays Bank Plc: *Your Community Account - 31 July - 31 August 2021.*
 - 7.6 Norfolk Constabulary: *Community Update - September 2021.*
 - 7.7 SAM 2 Co-ordinator: *Statistics as at 2 August 2021.*
 - 7.8 SAM 2 Co-ordinator: *Statistics September 2021.*
 - 7.9 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2021.*

- 7.10 Barclays Bank Plc: *Your Community Account* - 1-30 September 2021.
- 7.11 Norfolk County Council: *Stow Bedon Bridge TL99207 - Proposed Emergency 3 Tonne Weight Restriction*.

8 Planning.

- 8.1 **3PL/2021/1227/F: Field to rear of Lodge Farm, Breckles.** Erection of new farmhouse and garage. It was noted that the Council has made no response to this application.
- 8.2 **3PL/2021/1099/PIP: Parcel of land laid to grass bounded by the A1075 to the north, the NCC access to the Great Eastern Pingo Trail car park to the west and the drive to the Old Station Yard to the south west.** Permission in Principle to provide one custom and self-build dwelling accessed directly from the public highway (via the NCC lay-by). Notice of Refusal to grant Permission in Principle dated 13 September 2021 was received.
- 8.3 **3PL/2020/1237/F: East Barn, Mere Farm, Stow Bedon Road, Stow Bedon.** Change of use of an agricultural building to 2 no. dwelling houses, with integral garage. Planning Permission dated 22 September 2021 was received.

9 **Meeting of Councillors with Simon Wood, Breckland Director of Planning and Building Control.** The Chairman gave a summary of Mr Wood's responses to questions posed about the applications at Cherry Tree Farm. He had stressed that Breckland had to determine applications according to the policies in the Breckland Local Plan and under the National Planning Policy Framework. It was noticed that he took notes about the issues of the large silver silos which were erected without permission. In response to questions about odour and noise he said there were not planning issues, but was controlled by the Environment Agency. He advised that every incident should be reported to their incident hotline number (0800 80 70 60). General enquiries should be emailed to their team mailbox address at ely_land_and_water_team@environment.agency.gov.uk.

10 **Casual Vacancy.** As there had been no progress with finding a candidate for co-option to the Council the Clerk was asked to put a piece in the *Waylander* to try to find one.

11 **Stow Bedon Fuel Allotment Charity.** The Chairman said that the sale of the charity land had still not taken place, but was progressing. It was agreed that, when the documentation to execute the transfer of Trusteeship of the Stow Bedon Fuel Allotment into the name of the Council was finalised, the Clerk would circulate it to Members, and in the absence of any concerns being raised, he be authorised to sign on behalf of the Council.

12 **Pingo Trail layby/Car Park.** Cllr. White reported that matters had not moved forward much, largely because the NCC Trails Officer's team had been adversely impacted by Covid infections. However, Cllr. White had obtained one quotation for resurfacing the lay-by, and he hoped that the survey of the trees and for the presence of pond frogs would take place soon.

13 **Clerk's Annual Appraisal.** Confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory was received, and his recommendation that, as a result, w.e.f. 20 September 2021 he is awarded an additional Spinal Column Point to take him to SCP 18, which would increase his pay rate by 25p/hour (£79.50 p.a.), making the total salary £4,127.64 p.a., was agreed.

14 Finance

14.1 **Clerk's salary.** It was resolved that cheques numbered 100851 & 100853 totalling £1,112.64 (salary for 1 July 2021 to 30 September 2021: £1,012.04; payment for use of home as office: £13.50; Mileage Allowance Payment for 15 June 2021 - 5 September 2021: £87.10) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

14.2 **Clerk's reimbursement.** It was resolved that cheque number 100854 for £7.08 (Postage & Telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 15 June 2021 - 6 September 2021. (*Local Government Act 1972 s.111*)

14.3 **Other.** It was **resolved** that cheque number 100855 for £106.80 (£89.00 + £17.80 VAT) to Westcotec Limited be signed, in settlement of invoice no. 12808 for an extended post for the SAM2 outside Hillside Farm Bungalow, Lower Stow Bedon. (*Road Traffic Regulation Act 1984 s. 72*)

14.4 **Other.** It was **resolved** that cheque number 100856 for £470.00 to Clive Cole be signed, in settlement of his invoice for redecoration of the telephone kiosk in Mere Road. (*Public Health Act 1936, s.234*)

14.5 **Credits.** Receipt of the following credit was **noted:** Breckland Council - Precept - £2,575.00 - 28 September 2021.

14.6 **Monthly Financial Report.** The report for the month ending 30 September 2021 was **received.**

15 Matters for consideration at next meeting. Plans for Jubilee celebration...

16 Next meeting. The next meeting of the Parish Council will be on Monday, 15 November 2021, at 7.30 p.m. in Caston Village Hall.

Confirmed:

Phil Childs, Chairman

15 November 2021

Scheduled future Meeting dates:

Monday, 15 November 2021 Monday, 14 February 2022

Monday, 13 December 2021 Monday, 14 March 2022

Monday, 17 January 2022*

*If needed